



DUKE STREET *IN MOTION* ADVISORY GROUP

At-Large Community Representative Interest Form

If you are interested in participating as one of the four at-large community representatives or one small-business owner representative on the Advisory Group, please complete this [application form](#).

You may be contacted for additional information as the selection process proceeds. Meetings will likely be held monthly for at least one year. Most meetings will be held on a weeknight (Monday-Thursday) from approximately 7-9 p.m., but there could potentially be a meeting over the weekend. Members will be encouraged to attend in-person, but virtual access may be provided.

Purpose of the application

On this application, we are gathering information from people who are interested in participating as community representatives on the Duke Street *In Motion* Advisory Group (the “Advisory Group”).

This Advisory Group will serve as community advisors to the City staff and consultant team working on [Duke Street In Motion](#), a project focused on ensuring transit improvements in the Duke Street corridor, from the Landmark Mall area to the King Street Metro Station, provide efficient transportation options that align with all users’ needs, wants, and expectations.

There will be four (4) at-large community representatives, one (1) representative of the development community, and one (1) corridor small-business representative in this group. Two of the at-large community representatives will be residents on or near the Duke Street corridor west of Quaker Lane, and one (1) representative will be an apartment renter on or near the corridor. This form will help staff identify members that represent diverse interests unique to this project, such as students, renters, businesses, minority communities, adjacent neighborhoods, and non-driving households. Other Advisory Group members will include:

- Transportation Commission member (1)
- Planning Commission member (1)
- Alexandria Commission on Persons with Disabilities member or designee (1)
- DASH Bus Riders Group member or designee (1)
- Federation of Civic Association member or designee (1)

Staff from the City’s Transportation and Environmental Services (T&ES) Department will coordinate this Advisory Group.

In addition to the Advisory Group, there are many other ways that community members will be asked to participate in this process and provide input. All Advisory Group meetings will be open to the public. Please review the [Duke Street In Motion](#) website for more information. You may also sign up [here](#) to receive updates on the project as well as announcements for additional public participation and comment opportunities.



Deadline

Responses are due by 9:00 p.m., March 27, 2022.

Advisory Group Role & Responsibilities

Advisory Group Role:

The main purpose of the Advisory Group is to provide guidance to the project team and City Council on the Duke Street Transitway design and ultimately make a recommendation on the preferred design plan for the corridor.

The primary charge of the Advisory Group shall be:

- Adopting the project's Vision and Guiding Principles.
- Providing comment and recommendations for alternatives.
- Representing the perspectives of their representative constituencies.
- Recommending Council to either adopt or reject the recommendation from the 2012 Transit Corridors Feasibility Plan. Note that the Advisory Group need not necessarily develop a consensus position, and there may be differing opinions reported to City Council.
- Providing an endorsement of a preferred alternative for City Council consideration.

The members of the Advisory Group are expected to:

1. Support the City's community engagement and outreach efforts by speaking on behalf of their representative groups and communicating their interests in this process.
2. Attend and participate fully in all Advisory Group meetings, in addition to attending work sessions and public hearings of the City Council as needed. If unable to attend, members are encouraged to notify staff in advance and provide comments on meeting materials in a timely manner.

The Advisory group will meet approximately twelve (12) times throughout the 12 months of the planning, alternatives analysis, and preferred alternative selection tasks of the project. If warranted, the term can be extended 12 additional months by the City Manager.

Meetings will be held in person, if and when possible, but a virtual, phone-in, or hybrid option will be available for all meetings.

Selection Procedure & Considerations

The Advisory Group will comprise a diverse group of residents, business owners, and transportation users of the Duke Street corridor who will help City staff and elected officials determine the future of transit improvements along the corridor.



The at-large community representatives will be appointed by the City Manager.

The following criteria will be considered in the selection process:

- Community representatives that represent the diversity present in the Duke Street corridor, including groups with interests or needs that are uniquely served by this project. These include, but are not limited to, renters, minority communities, and non-driving households.
- Community members that represent neighborhoods adjacent to the project area.